

Parks and Recreation Committee Meeting
Tuesday, August 21, 2018
6:00 pm

MINUTES

Committee: Chairman, Mr. Soto, Ms. Dugan and Mr. Kovaleski

Public Members: Janet Hunter

Staff: Mr. Krack, Ms. Gibbons, and Mr. Watson

- I. Call to Order at 6:05 pm with Mr. Soto, Ms. Dugan, Ms. Hunter, Mr. Krack, Mr. Watson, and Ms. Getzread in attendance. Mr. Kovaleski and Ms. Gibbons excused.

- II. Public Participation – None.

- III. Committee Member Updates/Discussions
 - A. Parks Comprehensive Plan.

Mr. Krack provided an update on the Reeves Park sidewalk replacement plan and expects to provide a bid recommendation at the September Borough Council meeting.

 - B. Update on Community Center Project.

Mr. Krack provided an update on the project along with anticipated timeline/

- IV. New Business
 - A. Consider Temporary Community Event Application for Andre Thornton Day from 11:00 am to 7:00 pm on Sunday, September 16, 2018 in Andre Thornton Park and C’Jon Saunders Memorial Park. North Main Street to be closed between Vanderslice Street and High Street. Conditioned on receipt of a valid Certificate of Insurance naming the Borough as an Additional Insured.

Mr. Soto made a Motion to recommend Council approve the event. Seconded by Ms. Dugan.

On the Question: Mr. Moneh White and Mr. Tom Ramsey provided information on their organization and background on the event.

Motion passed 2-0.

 - B. Consider request to waive application and permit fees associated with the Andre Thornton Day event.

Mr. Soto made a Motion to recommend Council approve a waiver of the \$50 application fee and the \$40 public works fees for street barriers. Seconded by Ms. Dugan.

On the Question: Ms. Dugan and Ms. Hunter expressed their concerns about waiving application fees and costs associated with events as those partially pay for the costs the Borough incurs for such events.

Motion 1-1 tie with Ms. Dugan voting no. The result of the tie is a deemed denial and as such, there is no recommendation to Council.

- C. Consider Temporary Community Event Application for the Phoenixville Zombie Run 5K from 9:00 am to 10:30 am on Sunday, October 21, 2018 on the Schuylkill River Trail.

Mr. Soto made a Motion to recommend Council approve the event. Seconded by Ms. Dugan. Motion passed 2-0.

- D. Consider Temporary Community Event Application for the Bed Races Event as part of the Community Day Harvest Festival from 9:00 am to 1:00 pm on Saturday, November 3, 2018. Main Street to be closed between Second Avenue and Third Avenue. Third Avenue to be closed between Main Street and B. Street.

Mr. Soto made a Motion to recommend Council approve the event. Seconded by Ms. Dugan.

On the Question: Ms. Kristen McGee provided additional background and a new map of the proposed race which eliminated the need to close Main Street and Second Avenues.

Motion passed 2-0.

- E. Consider Temporary Community Event Application for the Firebird Festival from 4:00 pm to 10:00 pm on Saturday, December 8, 2018. High Street/Mowere Road to be closed from 12:00 noon to 10:00 pm between St. Mary's Street and Northridge Drive.

The following are recommended additional conditions of approval:

1. Copy of a valid Certificate of Insurance naming the Borough as an Additional Insured.
2. Number of Port-a-Potties required is based on Staff review.
3. The bus routes are clearly defined with a map and approved by Staff.
4. No external burning or receptacles for burning or heating.
5. A warming tent shall be provided in case of inclement weather as determine by the Fire Chief.

6. Any amplified sound shall cease at 8:30 pm.
7. The placement of the firebird is located in the 25x25 area laid out by the Public Works Director.
8. The main structure body and head of the bird shall fit within the area laid out and to be no taller than 20ft.
9. Camping is not allowed in the Borough Parks.
10. All conditions of the application are to be met before a permit is issued.
11. Weather permitting, the site will be remediated and cleaned up within seven days of the event.
12. Applicant will post a \$5,000 Escrow.
13. The Borough will contract with its vendor to repair any damages to the site using the Escrow with any remaining funds returned to the Applicant.

Mr. Soto made a Motion to recommend Council approve the event. Seconded by Ms. Dugan.

On the Question: Mr. Rey Rodriguez provided additional background and went over the plan for the event.

Ms. Hunter expressed concern regarding information contain in the Certificate of Insurance. Mr. Krack stated that Staff will further review the issue.

Ms. Dugan noted that condition 4 does not allow burning receptacles. The Fire Chief indicated in an email that he was ok with the kind being proposed.

Ms. Dugan noted that condition 8 limits the height of the bird to 20 feet but the map indicates it will be 21 feet. Mr. Rodriguez stated the height will meet the requirements of 20 feet.

Mr. Rodriguez questioned Item 12 regarding the posting of the \$5,000 escrow and whether the existing escrow could be used to meet the \$5,000 requirement. Mr. Krack stated that he was not aware of an existing escrow but the Staff would look into it. If such an escrow exists, it would reduce the amount needed to meet the requirement.

Mr. Soto asked Mr. Rodriguez to ensure they notify the HOA's for Northridge Village and Westridge Village to ensure their residents are aware of the upcoming event and what hours the roads will be closed.

Motion passed 2-0.

- F. Consider approval of Recreation Department Logo.

Mr. Soto made a Motion to recommend Council approve the logo. Seconded by Ms. Dugan. Motion passed 2-0.

V. Current Focus Business

A. Update on All Abilities playground equipment at Reeves Park

Mr. Krack provided an update on the funds received to date.

VI. Presentations - None

VII Adjournment at 6:59 pm by Ms. Dugan

Next Meeting Date: Tuesday, September 18, 2018 at 6:00 pm