

**FINANCE COMMITTEE MEETING**  
**Tuesday, May 22, 2018**  
**6:00 pm**

**Minutes**

Committee: Chairwoman Ms. Dugan, Ms. Doherty, Mr. Kirkner, and Mr. Kovaleski  
Staff: Mr. Krack, Ms. Koza-Lubinsky, Ms. Coull, and Ms. Niemczuk

- I. Call to Order at 6:03 pm with Ms. Dugan, Ms. Doherty, Mr. Kirkner, Mr. Kovaleski, Mr. Krack, and Ms. Koza-Lubinsky in attendance.
- II. Public Participation - None
- III. Committee Member Updates/Discussions - None
- IV. Current Focus Business
  - A. Vehicle Purchase Plan – No Action to Report
  - B. Parks and Recreation Capitalization Plan – No Action to Report
- V. New Business
  - A. Consider approval of the 2018 Pre-Paid dated 4/15/2018 - 5/12/2018 in the amount of \$736,098.62.  
  
Mr. Kirkner made a Motion to recommend Approval. Seconded by Mr. Kovaleski.  
  
ON THE QUESTION. Questions were asked and answered.  
  
Motion Approved 4-0.
  - B. Consider approval of the 2018 Pre-Paid ACH dated 4/30/2018 in the amount of \$2,386.27.  
  
Mr. Kovaleski made a Motion to recommend Approval. Seconded by Mr. Kirkner. Motion Approved 4-0.
  - C. Consider approval of the 2018 Pre-Paid Credit Card Statement dated 4/27/2018 in the amount of \$4,615.33.  
  
Mr. Kirkner made a Motion to recommend Approval. Seconded by Mr. Kovaleski. Motion Approved 4-0.

- D. Consider Budget Increase 2018-07 in the amount of \$7,900 from Waste Water Fund Balance to Sewer Treatment (Professional Services) for lead paint remediation.

Mr. Kirkner made a Motion to recommend Approval. Seconded by Ms. Doherty. Motion Approved 4-0.

- E. Consider Budget Increase 2018-08 in the amount of \$6,000 from Water Fund Balance to Water Treatment (2018 HVAC Upper Plant – 1<sup>st</sup> Fl) to replace a failed air conditioner unit.

Mr. Kirkner made a Motion to recommend Approval. Seconded by Ms. Doherty. Motion Approved 4-0.

- F. Consider Budget Increase 2018-010 in the amount of \$3,950 from Water Fund Balance to Water Treatment (Judgements & Damages) to replace WTP Fencing that was damaged due to storm.

Mr. Kirkner made a Motion to recommend Approval. Seconded by Ms. Doherty. Motion Approved 4-0.

- G. Consider Budget Increase 2018-011 in the amount of \$20,000 from Sanitation Fund Balance to Recycling (Tipping Fees) due to increased charges for tipping fees.

Mr. Kirkner made a Motion to recommend Approval. Seconded by Ms. Doherty. Motion Approved 4-0.

- H. Consider Budget Increase 2018-012 in the amount of \$16,413.36 from Water Fund Balance to Water Distribution (New Meters & Meter Supplies) for new meters at the WWTP and Fillmore Pumping Station to assist in unaccounted water loss.

Mr. Kirkner made a Motion to recommend Approval. Seconded by Ms. Doherty. Motion Approved 4-0.

- I. Consider Change to 2017 902 Grant Application.

Mr. Kovaleski made a Motion to recommend Approval. Seconded by Mr. Kirkner. Motion Approved 4-0.

- J. Consider Infrastructure Committee recommendation to partner with The Hankin Group to develop a 50 unit affordable senior housing complex at 115 Buchanan Street with the Borough providing the land for the project. Recommended in Committee 3-0.

Mr. Kirkner made a Motion to recommend Approval. Seconded by Ms. Doherty. Motion Approved 3-1. Mr. Kovaleski voting No.

- K. Consider Infrastructure Committee recommendation to partner with Somax to develop an Hydrothermal Carbonization Plant at the WWTP. Recommended in Committee 3-0.

Ms. Doherty made a Motion to recommend the Borough enter into a Non-Disclosure Agreement for additional information. Seconded by Mr. Kirkner. Motion Approved 4-0.

VI Adjournment at 7:57 pm by Mr. Kirkner.

Next Meeting Date: Tuesday, June 26, 2018 at 6:00 pm