

Parks and Recreation Committee Meeting
Tuesday, January 23, 2018
6:00 pm

MINUTES

Committee: Chairman, Mr. Soto, Ms. Dugan and Mr. Kovaleski

Public Members: Janet Hunter

Staff: Mr. Krack, Ms. Gibbons, and Mr. Watson

I. Call to Order at 6:00 pm with all present except Mr. Kovaleski who was excused due to illness.

II. Public Participation

Henrik Stubbe Teglbjaerg stated that he did not want to move the Firebird Festival to Veterans Memorial Park as it would not provide the level of community involvement that occurs at Friendship Field.

Gary Vail requested a meeting with Staff to discuss what options are available including the use of the ballfield at Friendship Field.

Mr. Krack stated that he would set up the meeting sometime the week of February 5.

III. Committee Member Updates/Discussions

A. Parks Comprehensive Plan

Mr. Soto provided an update on status of the plan that would also include programming which is expected to be completed by August 2018.

IV. New Business

A. Consider Temporary Community Event for 2018 St. Patrick's Day on Sunday, March 17, 2018 from 12:00 noon to 10:00 pm. Main Street from Bridge Street to Price Alley to be closed from 8:00 am to 12:00 midnight.

Mr. Soto made a Motion to recommend Council approve the event with the conditions that the organizer cannot close Main Street as requested, they can only use the Main and Bridge Street Parking Lot, that the event ends at 9:00 pm, and that the breakdown and clean-up be completed by 10:30 pm. Seconded by Ms. Dugan. Motion approved 2-0.

B. Consider Temporary Community Event Application for the 2018 Irish Festival Phoenixville on Saturday September 15, 2018 from 12:00 noon to 10:00pm. Bridge and Main Street Parking Lot to be closed from 8:00 am to 12:00 midnight.

Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

Mr. Soto made a Motion to recommend Council approve the event with the additional conditions that the event ends at 9:00 pm, and that the breakdown and clean-up be completed by 10:30 pm. Seconded by Ms. Dugan. Motion approved 2-0.

- C. Consider a Temporary Community Event Application for the Phoenixville Pumpkinfest on Saturday, October 20, 2018 from 10:30 am to 4:00 pm. Bridge and Main Parking Lot, Main Street between Bridge Street and Church Street, and the three spots in front of the Main and Bridge Street Parking lot on Bridge Street to be closed from 8:00 am to 6:00 pm. Rain date is Saturday, October 27, 2018. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

Mr. Soto made a Motion to recommend Council approve the event with the noted condition regarding insurance. Seconded by Ms. Dugan. Motion passed 2-0.

- D. Consider Temporary Community Event Application for Recreation Department Halloween Parade on Wednesday, October 24, 2018 from 7:00 pm to 8:00 pm. Bridge Street to be closed from Church Street to Starr Street from 6:00 pm to 8:00 pm. Rain date is Thursday, October 25, 2018.

Mr. Soto made a Motion to recommend Council approve the event. Seconded by Ms. Dugan. Motion passed 2-0.

- E. Consider Temporary Community Event Application for Phoenixville VegFest on Saturday, September 29, 2018 from 11:00 am to 5:00 pm. 200 Block of Bridge Street between Main Street and Gay Street to be closed from 7:00 am to 6:30 pm. Rain Date on Sunday, September 30, 2018. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

Ms. Dugan made a Motion to recommend Council approve the event with the noted condition regarding insurance. Seconded by Mr. Soto. Motion passed 1-0-1. Mr. Soto abstained due to personal conflict.

- F. Consider a Temporary Community Event for the Borough of Phoenixville Fireworks display at Friendship Field on Wednesday, July 4, 2018 from 6:00 pm to 10:00 pm. Rain Date is Friday, July 6, 2018. Fillmore Street to be closed from Franklin Avenue to South Street from 6:00 pm to 10:30 pm.

Mr. Soto made a Motion to recommend Council approve the event. Seconded by Ms. Dugan. Motion passed 2-0.

- G. Consider 2018 Fourth of July Celebration Fireworks Proposals.

Mr. Soto made a Motion to recommend Council award the 2018 Fireworks Contract to D&M Fireworks out of Bally, PA for the fee of \$10,000. Seconded by Ms. Dugan. Motion passed 2-0.

- H. Consider Temporary Community Event Application for Blobfest 2018 on Friday, July 13 and Saturday, July 14, 2018 on Bridge Street. Bridge Street to be closed on July 13 from 8:50 pm to 9:45 pm between Main Street and Gay Street. Bridge Street to be closed on July 14 from 6:00 am to 6:00 pm between Main Street and Gay Street. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

Mr. Soto made a Motion to recommend Council approve the event with the noted condition regarding insurance. Seconded by Ms. Dugan. Motion passed 2-0.

- I. Consider Temporary Community Event Application for the 2018 Harvest Festival at various locations throughout the Borough on November 1-4, 2018 at various times per the attached detail and description list. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

Mr. Soto made a Motion to recommend Council approve the event with the noted condition regarding insurance. Seconded by Ms. Dugan. Motion passed 2-0.

- J. Consider Temporary Community Event Application for the Annual Dogwood Festival from May 14 through May 19, 2018 (6:00 to 10:00 pm Mon - Fri) and (12:00 Noon to 10:00 pm on Saturday). Streets to be closed are 2nd and 3rd Avenue between Main and Starr Streets throughout the event. The 200 and 300 Block of Bridge Street and Main Street from Bridge Street to 5th Avenue at 12:30 pm to 2:30 pm on Saturday, May 19, 2018 for the parade. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

Mr. Soto made a Motion to recommend Council approve the event with the noted condition regarding insurance. Seconded by Ms. Dugan. Motion passed 2-0.

- K. Consider a Temporary Community Event Application for the Chester County Pride Fest in Reeves Park on Saturday, June 2, 2018 from 12:00 Noon to 5:00 pm. Third Avenue between B. Street and Main Street to be closed from 10:00 am to 6:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

Mr. Soto made a Motion to recommend Council approve the event with the noted condition regarding insurance. Seconded by Ms. Dugan. Motion passed 2-0.

- L. Consider a Temporary Community Event Application for Movie in the Park in Reeves Park Ball Field on Saturday, September 15, 2018 from 6:00 pm to 9:30

pm. Rain date is Saturday, September 22 2018. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

Mr. Soto made a Motion to recommend Council approve the event with the noted condition regarding insurance. Seconded by Ms. Dugan. Motion passed 2-0.

- M. Consider a Temporary Community Event Application for the 2018 Burn off The Bird Run on various streets and Schuylkill River Trail on Saturday, November 24, 2018 from 7:30 am to 1:00 pm. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

Mr. Soto made a Motion to recommend Council approve the event with the noted condition regarding insurance. Seconded by Ms. Dugan. Motion passed 2-0.

- N. Consider a Temporary Community Event Application for A Whole Lot of Lulu on Saturday, April 28, 2018 from 10:00 am to 4:00 pm. Main Street from Bridge Street to Church Street and the Bridge and Main Street Parking Lot to be closed from 6:00 am to 6:00 pm for the event.

Mr. Soto made a Motion to recommend Council approve the event. Seconded by Ms. Dugan. Motion passed 2-0.

- O. Consider a Temporary Community Event Application for A Whole Lot of Lulu on Saturday, October 13, 2018 from 10:00 am to 4:00 pm. Main Street from Bridge Street to Church Street and the Bridge and Main Street Parking Lot to be closed from 6:00 am to 6:00 pm for the event. Conditioned upon receipt of valid Certificate of Insurance naming Borough as Additional Insured.

Mr. Soto made a Motion to recommend Council approve the event with the noted condition regarding insurance. Seconded by Ms. Dugan. Motion passed 2-0.

V. Current Focus Business

- A. Update on All Abilities playground equipment at Reeves Park

Ms. Gibbons provided an update to the Committee.

VI. Presentations - None

VII Adjournment at 6:50 pm

Next Meeting Date: Tuesday, February 27, 2018 at 6:00 pm