



Borough of Phoenixville  
 351 Bridge Street  
 Phoenixville, PA 19460  
 Phone (610) 933-8801  
[www.phoenixville.org](http://www.phoenixville.org)

Permit #:	_____
Permit Fee:	_____
Application Fee:	_____
PA Surcharge	_____ \$4
Inspection Fee:	_____
Total:	_____

### HVAC Permit Application

Residential                      Commercial

**Property Information:** (Please Print)

Property Address: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Tax Parcel Number: \_\_\_\_\_ Zoning District: \_\_\_\_\_

**Applicant Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**Contractor Information:**

Company Name: \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Type & Registration #: \_\_\_\_\_

**Type of Work to be Performed:**

New Building

Renovation/Repair

Total Value of Scope: \_\_\_\_\_

Addition

Fit Out

Is the property in the Historic District? \_\_\_\_\_ Is the property a corner lot? \_\_\_\_\_

*New Buildings and Additions that increase the total impervious surface coverage are subject to the property's Zoning District Area and Design Regulations as set in Phoenixville Code Chapter 27: Zoning and may be subject to a Soil and Erosion Permit for stormwater quantity control.*

**Project Description:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Your application will not be reviewed until all of the required information has been provided to the Borough of Phoenixville. In accordance to the PA State Uniform Construction Code, the Building Code Official shall approve or deny the application in whole or in part, within 15 days for residential and 30 days for commercial projects.*

Existing Systems

Heating:  
 Furnace Fuel Source \_\_\_\_\_  
 Furnace Make/Model \_\_\_\_\_  
 Furnace Efficiency % \_\_\_\_\_  
 Furnace BTUs \_\_\_\_\_  
 Furnace Age \_\_\_\_\_  
 Cooling:  
 Cooling Make/Model \_\_\_\_\_  
 Cooling Capacity \_\_\_\_\_  
 Cooling SEER \_\_\_\_\_  
 Cooling Age \_\_\_\_\_

Proposed Systems

Furnace Fuel Source \_\_\_\_\_  
 Furnace Make/Model \_\_\_\_\_  
 Furnace Efficiency % \_\_\_\_\_  
 Furnace BTUs \_\_\_\_\_  
 Cooling Make/Model \_\_\_\_\_  
 Cooling Capacity \_\_\_\_\_  
 Cooling SEER \_\_\_\_\_

**On August 9, 2011, Phoenixville Borough Council adopted the "Neighborhood Blight Protections and Enforcement" Ordinance 2180, that enables Borough Staff to deny any permit application if the owner of said property, on that or any other property owned in the Commonwealth, (1) has Tax and/or Municipal Services delinquencies on account of the actions of the Owner; or (2) has a Serious Violation with having no corrective, Substantial Steps in place. A printed copy of this ordinance is available upon request at the Borough Code Enforcement Department.**

**Borough of Phoenixville Code Chapter 27, Part 602.1.E.3: Performing any construction operation or operating or permitting the operation of any tools or equipment used in construction, drilling or demolition work between the hours of 6:00 p.m. and 8:00 a.m. or at any time on weekends, if such operation creates a noise disturbance across a real property boundary line or within a noise-sensitive zone. This section does not apply to domestic power tools or to vehicles which are designed for transportation use on public highways.**

*I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as the authorized agent and we agree to conform to all applicable laws of this jurisdiction. Construction shall comply with all Borough Codes and the most current ICC Building Codes as adopted by the Commonwealth of Pennsylvania. Building/Structure shall also comply with the American Disabilities Act of 1990 where applicable. I have examined this application, its requirements and to my knowledge and belief, is a true, correct and complete application.*

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I would like:  To be called to pick up the permit upon approval  To have the permit mailed

*Please be advised: As per the Borough of Phoenixville Schedule of Fees, the applicant shall be responsible for any additional Consultant Fees above and beyond the collected inspection fees on an "as invoiced" basis that may not be able to be ascertained at the submission of the application, and are due upon pick up.*

**OFFICE USE ONLY**

**Submitted Documents:**

Plot Plan	YES	NO	N/A
Building Plans (sealed/signed)	YES	NO	N/A
Specifications	YES	NO	N/A
Zoning Approval	YES	NO	N/A
Application Completion:	YES	NO	
Signature of Applicant:	YES	NO	
Accepted/Returned by: _____			Date: _____

Ordinance 2180 Clearance: \_\_\_\_\_ Date: \_\_\_\_\_

Building Code Official: \_\_\_\_\_ Date: \_\_\_\_\_