



# The Borough of Phoenixville

Chester County, Pennsylvania  
Borough Hall, 140 Church Street, Phoenixville, PA 19460  
Phone: (610) 933-8801 Fax: (610) 983-0621

December 23, 2011

## Zone A Residential Parking Permits

Dear Resident:

This letter contains important information about the Zone A Residential Parking Permit Program that goes into effect on February 1, 2012 in the Borough of Phoenixville. All parking permits and hang tags have a letter designation and are only valid in the permit area with the same letter designation.

Residential parking permits can be purchased at Borough Hall located at 140 Church Street, Phoenixville, PA 19460, Starting January 3, 2011 Monday-Friday from **8:00am to 4:30pm**. For your convenience permits will also be sold January 10, 2012 from 8:00am to 7:30pm.

The remainder of this letter includes additional regulations and information about the residential parking permits. Please read them carefully and any questions you may have can be directed to the Parking Enforcement Office at 610-933-8801, ext. 210. To obtain additional Parking information logon to our website at [www.phoenixville.org](http://www.phoenixville.org).

### Residential Permit Parking Regulations

1. Vehicle parking is limited to 2 hours in the Zone A Residential Permit Area unless it has a current residential parking permit for that specific permit area affixed to the passengers side back window. Permits are NOT TRANSFERABLE.
2. Permit and guest hang tag holders may park their vehicles in the designated permit areas except where other regulations prohibit parking.
3. New permits for the next year (January 1<sup>st</sup>, 2013 to December 31<sup>st</sup>, 2013) will be sold from December 3, 2012 to December 31, 2012.
4. To buy a residential permit **YOU MUST HAVE:**
  - a.) A valid "PA" vehicle registration with the resident's name appearing on it.
    - 1.) Leased Vehicle: a copy of the lease agreement from an authorized leasing agent and vehicle must be leased to you, the resident.
    - 2.) Company Vehicle: You must present a letter on company letterhead stating that you are an employee of the company who is required to use the vehicle on a regular basis. (Additional proof may be requested)
  - b.) A Current proof of residency with the resident's name and address appearing on the item. Acceptable items may include, but are not limited to, the following: **(NO JUNK MAIL)**

- a.) PA Driver's License
- b.) Personal Check
- c.) Voter Registration Card
- d.) Utility Bill
- e.) Rental Lease (Signed)
- f.) Bank Statement

5. Residential Parking Permits are \$15.00 each in the Zone A permit area, but are limited to:

- a.) Two (2) per dwelling at any one time.

6. Guest Hang Tags are sold for \$5.00 each to residents in the Zone A permit area, but are limited to:

- a.) Two (2) per dwelling at any one time.

Guest Hang Tags are to be used only for legitimate guests parking up to a 14 day period. Improper use of Guest Hang Tags may result in fines and revocation of the tag. Guest Hang Tags may not be used on a regular basis to provide parking for a person(s) residing in the area but not otherwise eligible for a parking permit.

7. Contractors permits are sold for \$5.00 each per week to contracted service providers performing work in the Zone A Residential Permit Area.

8. Business permits are sold for \$5.00 each per quarter to a business located in the Zone A Residential Permit Area (two per business).

9. Temporary permits are sold for \$5.00 for up to 14 days issued to PERMIT HOLDERS to accommodate temporary needs such as use of a rental car while personal vehicle is being repaired.

10. Lost residential, business, or guest hang tags may be replaced at the original cost of the permit.

11. Purchase of this permit does not guarantee a parking space, nor does it permit you to park where other regulations prohibit parking. A zoned residential parking permit is not a valid permit for the Borough parking lots. The fine for not having a permit in a residential permit area is \$25.00; if the TICKET is not paid, a Citation will be issued with INCREASED COURT COSTS. Direct all questions and payments regarding tickets that have gone to citation to District Court.

District 15-2-01  
Judge Theodore Michaels  
347 Bridge St  
Phoenixville, PA 19460  
(610) 935-1503

12. Special situations, problems, questions, etc. should be directed to the Parking Enforcement Department at (610) 933-8801, ext. 210.