

**BOROUGH OF PHOENIXVILLE**  
**APPLICATION FEE: \$50.00**  
**HISTORIC DISTRICT APPLICATION FOR A**  
**CERTIFICATE OF APPROPRIATENESS**

**FOR OFFICE USE ONLY**

Application Number \_\_\_\_\_

UPI#: \_\_\_\_\_

This permit applies only to those properties located within the Phoenixville Historic District. Please fill out the information requested below and return this application to the Borough of Phoenixville Codes Department, 140 Church Street, Phoenixville, PA 19460.

**PROPERTY INFORMATION**

Property Address \_\_\_\_\_

Property Owner – Name & Address

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Phone \_\_\_\_\_ Evening

Phone \_\_\_\_\_ Day

Fax \_\_\_\_\_

Property Address (if different from above)

\_\_\_\_\_

Contact Person (if different from above)

\_\_\_\_\_

Phone \_\_\_\_\_

Relation to Property Owner \_\_\_\_\_

<b>PROPERTY TYPE</b>	<b>BUILDING TYPE</b>	<b>PROJECT TYPE</b>
<input type="checkbox"/> Single-Family Residential <input type="checkbox"/> Multi-Family Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Other _____	<input type="checkbox"/> Main Structure <input type="checkbox"/> Accessory Structure <input type="checkbox"/> Garage <input type="checkbox"/> Fence <input type="checkbox"/> Outbuilding / Shed <input type="checkbox"/> Deck	<input type="checkbox"/> Addition <input type="checkbox"/> Renovation <input type="checkbox"/> New Construction <input type="checkbox"/> Demolition <input type="checkbox"/> Signage/Awning

**PROJECT DESCRIPTION:** Use this space to describe in detail the changes you plan to make to your property. Required information includes any changes in size or shape to the existing structure(s), any changes to exterior materials, changes to size, number, or type of windows & doors, etc. Please attach any photographs, sketches, and/or drawings that help describe your project. Product advertisements, material or spec sheets (if available) are recommended, when applicable.

**PROJECT MATERIALS**  
(Please attach additional sheets, if needed)

<b>Architectural Features</b> (Doors, windows, siding, etc.)	<b>Original Material</b>	<b>Proposed Material</b>

I hereby certify that the proposed work is authorized by the owner of record and that the work shall conform to all applicable laws of this jurisdiction. By receiving a Certificate of Appropriateness, I realize that a Building Permit and / or Zoning Permit **will also be required** prior to proceeding with the work outlined above.

SIGNATURE _____	DATE _____
PRINTED NAME _____	TITLE _____

**DO NOT WRITE BELOW THIS LINE – BOARD USE ONLY**

- |   |   |
|---|---|
| <input type="checkbox"/> Application complete ( <b>Required</b> )         | <input type="checkbox"/> Reviewed by Zoning Officer _____ |
| <input type="checkbox"/> Photographs attached ( <b>Required</b> )         | <input type="checkbox"/> Flood Plain                      |
| <input type="checkbox"/> Graphic Description attached ( <b>Required</b> ) |   |

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**Decision**

- |  |            |
|--|------------|
| <input type="checkbox"/> Recommended for approval          | Date _____ |
| <input type="checkbox"/> Not recommended for approval      | Date _____ |
| <input type="checkbox"/> Remanded for future consideration | Date _____ |

Reasons or Conditions

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Motion by: JB BD DD KG JI BS

Seconded by: JB BD DD KG JI BS

VOTING RECORD:  Unanimous

Votes for: JB BD DD KG JI BS

Votes against: JB BD DD KG JI BS

Signature \_\_\_\_\_  
Chairperson, HARB

Date \_\_\_\_\_