



**Sign Type - select one per sign**

- Awning
- Canopy
- Development
- Fascia
- Freestanding
- Hanging Shingle
- Nameplate
- Projecting
- Wall
- Window
- Electronic Message Display (Route 23 Overlay Zoning District Only)
- Other: \_\_\_\_\_

*All sign applications shall include photographs of the property and a scale rendering of the sign location/installation.*

*All signs shall be subject to the provisions and definitions therein of the Phoenixville Borough Zoning Code §27-2820*

**On August 9, 2011, Phoenixville Borough Council adopted the "Neighborhood Blight Protections and Enforcement" Ordinance 2180, that enables Borough Staff to deny any permit application if the owner of said property, on that or any other property owned in the Commonwealth, (1) has Tax and/or Municipal Services delinquencies on account of the actions of the Owner; or (2) has a Serious Violation with having no corrective, Substantial Steps in place. A printed copy of this ordinance is available upon request at the Borough Code Enforcement Department.**

**Borough of Phoenixville Code Chapter 27, Part 31 (5) c: Performing any construction operation or operating or permitting the operation of any tools or equipment used in construction, drilling or demolition work between the hours of 6:00 p.m. and 8:00 a.m. or at any time on weekends, if such operation creates a noise disturbance across a real property boundary line or within a noise-sensitive zone. This section does not apply to domestic power tools or to vehicles which are designed for transportation use on public highways.**

*I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as the authorized agent and we agree to conform to all applicable laws of this jurisdiction. Construction shall comply with all Borough Codes and the most current ICC Building Codes as adopted by the Commonwealth of Pennsylvania. Building/Structure shall also comply with the American Disabilities Act of 1990 where applicable. I have examined this application, its requirements and to my knowledge and belief, is a true, correct and complete application.*

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I would like:  To be called to pick up the permit upon approval  To have the permit mailed

**OFFICE USE ONLY**

**Submitted Documents:**

Property/Sign Photos/Renderings:	YES	NO
Application Completion:	YES	NO
Signature of Applicant:	YES	NO

Accepted/Returned by: \_\_\_\_\_ Date: \_\_\_\_\_

Ordinance 2180 Clearance: \_\_\_\_\_ Date: \_\_\_\_\_

Zoning Officer: \_\_\_\_\_ Date: \_\_\_\_\_

§27-2820 (8)(A)(3)

Application Requirements. To obtain a sign permit, an applicant shall make application on a form provided by the Borough. The application shall include the following:

- (a) The name and address of the owner.
- (b) The name and address of the applicant.
- (c) The date and scale [at 1/8 inch per foot or greater].
- (d) The location of the building and the proposed sign in relation to each public right-of-way building and driveway.
- (e) For residential uses in which a sign is to be attached to an existing building, a current photograph of the face of the building to which the sign is to be attached.
- (f) For nonresidential uses, an elevation of the building facade [1/8 of an inch or 1/4 of an inch equals one-foot], including the location, height and dimensions of the proposed sign(s).
- (g) The materials, finish and details of construction, including loads, stresses, anchorage, and any other pertinent engineering data.
- (h) The copy area and ratio to sign area.
- (i) The application for permit shall also be accompanied by the written consent of the owner or lessee of the premises upon which the sign is to be erected for Borough officials to enter said premises to inspect such a sign.
- (j) The following changes to a sign do not require a permit:
  - 1) The changing of the advertising copy or message of a painted plastic face, or painted sign, only. Except for signs specifically designed for the use of replaceable copy, electric signs shall not be included in this exception.
  - 2) The repainting or electrical and/or cleaning maintenance of a sign.
  - 3) The reparation of a sign.
  - 4) Permit fees to erect a sign shall be in accordance with the sign fee schedule adopted by the Borough.