



# The Borough of Phoenixville

CHESTER COUNTY, PENNSYLVANIA

351 Bridge Street, 2<sup>nd</sup> Floor, Phoenixville, PA 19460

Phone: (610) 933-8801

## **2017 Zone “A” Annual Residential Parking Permits** **Available Now**

Dear Resident:

This letter contains important information about the Zone “A” Annual Residential Parking Permit Program. All parking permits have a letter designation and are only valid in the permit area with the same letter designation.

Residential parking permits can be purchased in person at Borough Hall located at 351 Bridge Street, 2<sup>nd</sup> Floor, Phoenixville, PA 19460 Monday-Friday from 8:00am to 4:30pm.

Passes for new residents must be purchased in person.

Passes for existing permit holders can be renewed over the phone with a Visa, MasterCard, or Discover during normal business hours by contacting 610-933-8801 Ext. 210.

Please read these regulations carefully. Any questions you may have can be directed to the Parking Department at 610-933-8801. To obtain additional parking information visit [www.phoenixville.org/parking](http://www.phoenixville.org/parking).

## **Residential Permit Parking Regulations**

1. Permit holders may park their vehicles in the designated permit areas except where other regulations prohibit parking. Permits shall be affixed to the Drivers' side back window. The permit must be visible. If not you will be subject to the fine associated with the violation. If you have purchased a pass and have not yet placed the pass on your vehicle please do so immediately.

### **Permits are NOT TRANSFERABLE.**

2. Vehicle parking is limited to two (2) hours in Zone "A" for vehicles without permits from 9am to 5pm. All vehicles must have a permit when parking between 5pm to 9am.

3. Permits for this year (January 1, 2017 to December 31, 2017) are valid until December 31, 2017 and are not prorated.

4. To buy a residential permit YOU MUST HAVE: a, b, and one (1) item from c.

a.) A current "PA" vehicle registration with the resident's name appearing on it.

1.) Leased Vehicle: a copy of the lease agreement from an authorized leasing agent and vehicle must be leased to you, the resident.

2.) Company Vehicle: You must present a letter on company letterhead stating that you are an employee of the company who is required to use the vehicle on a regular basis. (Additional proof may be requested).

b.) A valid PA Driver's License.

c.) A current proof of residency with the resident's name and address appearing on the item.

3.) Acceptable items may include, but are not limited to, the following:  
(NO JUNK MAIL)

- a.) Personal Check
- b.) Voter Registration Card
- c.) Utility Bill
- d.) Rental Lease (Signed)
- e.) Bank Statement

5. Residential Parking Permits are \$15.00 each in the Zone "A" permit area. Each dwelling unit is limited to two (2) per dwelling at any one time.

### **Permits are NOT TRANSFERABLE.**

6. Annual Guest Parking Permit are available for \$50.00 in the Zone “A” permit area, but are limited to one (1) per dwelling. This permit is meant for those residents who have frequent or regular guests.

7. Temporary Parking Permit will be sold for \$5.00 for up to 14 days issued to PERMIT HOLDERS to accommodate temporary needs such as use of a rental car while personal vehicle is being repaired.

Temporary parking permits or short term guest permits are to be used only for legitimate guests parking up to a 14 day period. Improper use of a temporary permit may result in fines and revocation of the permit.

Temporary parking permits may not be used on a regular basis to provide parking for a person(s) residing in the area but not otherwise eligible for a parking permit. If a residence has purchased an annual guest parking permit they cannot purchase a temporary parking permit. A residence is only allowed one temporary permit at a time.

8. Contractors parking permits are sold for \$5.00 each per week to contracted service providers performing work in the Zone “A” residential permit area.

9. Business Parking Permits are sold for \$5.00 each per quarter to a business located in the Zone “A” residential permit area (two per business).

10. Lost residential stickers, business, or guest hang tags may be replaced; however a \$5.00 dollar replacement fee will be collected. (No Exceptions).

11. Purchase of this permit does not guarantee a parking space, nor does it permit you to park where other regulations prohibit parking. A zoned residential parking permit is not a valid permit for the Borough parking lots. The fine for not having a permit in a residential permit area is \$25.00. If not paid within 7 days a \$5 fee will be assessed and the fine will increase to \$30.00. If the TICKET is still not paid, a citation will be issued with INCREASED COURT COSTS. Direct all questions and payments regarding tickets that have gone to citation to District Court.

District 15-2-01  
Judge Theodore Michaels  
347 Bridge St  
Phoenixville, PA 19460  
(610) 935-1503

12. Special situations, problems, questions, etc. should be directed to the Parking Enforcement office at 610-933-8801.