

## BENCH DONATIONS FOR PARKS & TRAILS

The Borough of Phoenixville accepts bench donations on a case-by case basis. The Borough Manager decides if they have locations that are available and appropriate, for public use.

### **BENCHES & PLAQUES**

Benches are ONLY ordered two times each year-September and March. It normally takes 4-6 weeks from when a bench is ordered until it is actually installed.

All benches are 6' in length, cedar-colored and made from recycled lumber. All plaques are bronze metal and are approximately 10" long x 3 ½" high. Donors provide appropriate wording for plaques and then will be sent a proof for review and approval. The Borough of Phoenixville is not responsible to replace any plaques that may be damaged or stolen. No flowers, shrubs or other decorations are permitted with the bench, without prior approval from the Borough Manager.

### **COST**

The cost for the bench donation package is \$1000.00. This price includes:

- 6' Bench
- Bronze Plaque
- Labor to assemble bench, mount plaque and install bench on location

**FULL PAYMENT IS REQUIRED BEFORE ANY BENCHES OR PLAQUES ARE ORDERED**





# The Borough of Phoenixville

351 Bridge Street - 2nd Floor Phoenixville, PA 19460

Phone: (610) 933-8801

[www.phoenixville.org](http://www.phoenixville.org)

## Memorial Bench Order Form

Date: \_\_\_\_\_ Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

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### Bench Information:

Benches are ordered twice a year: March and September. Installation is about 4-6 weeks depending upon availability of the product. Benches are 6' in length, cedar-colored and made from recycled plastic. No plantings or other décor are permissible without prior approval by the Borough Manager.

### Location preference:

(Specific park and area)

\_\_\_\_\_ The Borough reserves the right to change location based on surrounding conditions .

### Plaque Information:

Plaques are bronze metal and are approximately 10" long x 2" high; they contain up to 4 lines. Donors must provide appropriate wording for plaques and a proof for review and approval. Should a plaque become damaged or stolen, the Borough of Phoenixville is not responsible for replacement.

Please indicate below the wording you would like on the plaque.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Cost:** \$1000.00 (Subject to Change) – **FULL PAYMENT IS REQUIRED BEFORE ANY BENCHES OR PLAQUES ARE ORDERED**

A 6 foot Bench, the Bronze Plaque and, labor to assemble and install bench are included in this pricing.

**Payment:** Checks should be made payable to **The Borough of Phoenixville**. **Credit card** payments are acceptable by calling the Borough at 610-933-8801

Mail this form and check to:  
Borough of Phoenixville  
Attn: Memorial Bench Program  
351 Bridge Street, 2<sup>nd</sup> Floor  
Phoenixville, Pa 19460