



Borough of Phoenixville  
 351 Bridge Street  
 Phoenixville, PA 19460  
 Phone (610) 933-8801  
[www.phoenixville.org](http://www.phoenixville.org)

Permit #:	_____
Permit Fee:	_____
Application Fee:	_____
PA Surcharge	_____
Inspection Fee:	_____
Total:	_____

### Sidewalk/Driveway Permit Application

Residential                                      Commercial

**Property Information:** (Please Print)

Property Address: \_\_\_\_\_

Owner Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Tax Parcel Number: \_\_\_\_\_ Zoning District: \_\_\_\_\_

**Applicant Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**Contractor Information:**

Company Name: \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Type & Registration #: \_\_\_\_\_

**Type of Work to be Performed:**

Sidewalk                      Length \_\_\_\_\_                      Total Square Feet of Scope: \_\_\_\_\_

Driveway                      Width \_\_\_\_\_                      Total Cost of Scope: \_\_\_\_\_

**Stormwater Management Required?** \_\_\_\_\_                      Historic District?: \_\_\_\_\_

*New work that increase the total impervious surface coverage are subject to the property's Zoning District Area and Design Regulations as set in Phoenixville Code Chapter 27: Zoning and may be subject to new Stormwater Management Controls as set forth in Chapter 23: Stormwater Management (Projects that increase impervious surface by 1000SF or involve earth disturbance of 5,000SF)*

**Project Description:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Pursuant to Borough Code §25-203 (1) "No person, firm or corporation shall remove, destroy, break, cut, prune, trim, scrape, paint, whitewash or in any way deface, injure or interfere with the roots, trunk, bark, branches, leaves, flowers or fruit of any public shade trees in the Borough of Phoenixville without the permission of the Borough Manager for the work to be done." **Compliance with this part shall be confirmed by contacting the Codes Office for a field inspection previous to installation of the finish product.***

**Building Lot and Impervious Cover Information for Driveway Applications:**

Total Lot Area: \_\_\_\_\_ Sq. Ft.  
Existing Structure Area: \_\_\_\_\_ Sq. Ft.  
Total Building Area: \_\_\_\_\_ Sq. Ft.  
Total Existing Building Coverage (dwelling, decks, car ports, sheds, garages): \_\_\_\_\_ Sq. Ft.  
Total Existing Impervious Cover (above plus walkways, driveways, patios): \_\_\_\_\_ Sq. Ft.

*If the property is on a corner, it must have ramped entrances to comply with the Borough Standard Construction Details.  
Please see additional specification requirements attached to this application.*

**On August 9, 2011, Phoenixville Borough Council adopted the "Neighborhood Blight Protections and Enforcement" Ordinance 2180, that enables Borough Staff to deny any permit application if the owner of said property, on that or any other property owned in the Commonwealth, (1) has Tax and/or Municipal Services delinquencies on account of the actions of the Owner; or (2) has a Serious Violation with having no corrective, Substantial Steps in place. A printed copy of this ordinance is available upon request at the Borough Code Enforcement Department.**

**Borough of Phoenixville Code Chapter 6, Part 405.2.B: No person shall operate or permit the operation of any tools or equipment used in construction operations, drilling or demolition or other work or in the sweeping of parking lots in areas adjacent to residential districts between the hours of 9:00 p.m. of one day and 7:00 a.m. of the following day on weekdays and Saturdays or at any time on Sundays or legal holidays such that the sound therefrom causes a noise disturbance.**

*I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as the authorized agent and we agree to conform to all applicable laws of this jurisdiction. Construction shall comply with all Borough Codes and the most current ICC Building Codes as adopted by the Commonwealth of Pennsylvania. Building/Structure shall also comply with the American Disabilities Act of 1990 where applicable. I have examined this application, its requirements and to my knowledge and belief, is a true, correct and complete application.*

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For payment/pickup:  Call  Email

*Please be advised: As per the Borough of Phoenixville Schedule of Fees, the applicant shall be responsible for any additional Consultant Fees above and beyond the collected inspection fees on an "as invoiced" basis that may not be able to be ascertained at the submission of the application, and are due upon pick up.*

**OFFICE USE ONLY**

**Submitted Documents:**

Plot Plan	YES	NO	N/A
Building Plans (sealed/signed)	YES	NO	N/A
Specifications	YES	NO	N/A
Zoning Approval	YES	NO	N/A
Application Completion:	YES	NO	
Signature of Applicant:	YES	NO	

Accepted/Returned by: \_\_\_\_\_ Date: \_\_\_\_\_

Ordinance 2180 Clearance: \_\_\_\_\_ Date: \_\_\_\_\_

Building Code Official: \_\_\_\_\_ Date: \_\_\_\_\_

Zoning Officer: \_\_\_\_\_ Date: \_\_\_\_\_